

## **6-12 Months**

- Choose the kind of wedding you will have, date and time.
- Discuss the budget, and who will pay for what.
- Consider hiring a wedding coordinator.
- Make arrangements with the officiator.
- Reserve the wedding and reception locations.
- Select your wedding dress, veil and accessories.
- Choose the bridesmaids, groomsmen, ushers, and honored roles.
- Have a formal black/white photo sitting for announcements.
- Send announcements of your engagement to your fiancé's and your local and hometown newspapers.
- Meet with the florist, photographer, caterer, videographer, and D.J. or entertainment to discuss budgets and options.
- Discuss the guest list with fiancé and families.
- Plan reception music.
- Contact a rental coordinator for equipment reservations.
- Discuss honeymoon and reservations. (Traditionally the groom makes all the honeymoon arrangements.)
- Arrange for time off work, if necessary.
- Buy a wedding planner and envelopes to store brochures and notes.
- Develop record-keeping system for invitations, gifts, and thank-you notes.

## **4-6 Months**

- Plan new living arrangements and home furnishings.
- Select and register wedding gifts and patterns.
- Select color scheme.
- Order dress and accessories.
- Order bridesmaids' dresses, shoes and accessories.
- Contact men's formal wear specialist for men's attire.
- Have parents select attire.
- Order invitations, announcements, programs, napkins, matchbooks, and personal stationery.
- Arrange for physical examinations, dental appointments, etc.

## **2 Months**

- Choose and order wedding bands and engraving.
- Order wedding and groom's cakes.
- Check state/county marriage license requirements.
- Plan ceremony, reception, menus, master of ceremonies, music, and timetables.
- Plan rehearsal dinner, and bridesmaids' luncheon.
- Complete guest list and address invitations.
- Make arrangements for lodging for out-of-town guests.
- Purchase gifts for attendants and groom.
- Plan reception seating, if necessary.

## **Rental Checklist**

- Tent
- Tables/Chairs
- Plates/Cups/Glasses/Silverware
- Linens
- Generator